

Memorandum

To: Directors, Branch Presidents, Branch CEOs and Secretaries, Clubs, Life Members, Members
Date: 19th August 2024
Pages: 2
Subject: **Calling For Nominations for 2024 SLSNSW State Director Elections**

Surf Life Saving New South Wales (SLSNSW) is calling for nominations for two (2) positions, each for a 3-year term. The positions to be voted on at the Annual General Meeting on Friday 1st November 2024 will be for the positions of:

- **Deputy President (Specified Director)**
- **1 x Director position (Unspecified Director)**

As per The SLSNSW Constitution (Schedule 1, Electoral Procedure, Nominations and Notices), all nominees must first nominate for an Unspecified Director position and must also state if they wish to nominate for any Specified Director position available at that Election. All Election material will denote where a nominee has also nominated for a Specified Director position.

In addition to the desired skills sets that enable a Director to effectively perform and undertake their fiduciary and governance responsibilities, the SLSNSW Board is seeking nominees with distinctive skills sets and experience for each of these positions.

Deputy President (Specified Director)

Nominees should have the following competencies:

- Professional or substantive volunteer experience in lifesaving
- Experience as a Company Director in a similar organisation
- Experience as a Chairperson in a similar size Boards and or Committees
- Strategic expertise – sound understanding of strategic planning processes
- Financial literacy is essential
- Legal – an understanding of the Boards legal responsibility inclusive of governance and compliance
- Risk Management – experience in managing areas of major risk to an organisation
- Integrity and emotional intelligence
- Communication – excellent verbal and written communications

Unspecified Director

Nominees should have the following competencies:

- Professional or substantive volunteer experience in lifesaving
- Experience as a Company Director in a similar organisation
- Strategic expertise – sound understanding of strategic planning processes.
- Financial literacy is essential.
- Legal – an understanding of the Boards legal responsibility inclusive of governance and compliance
- Risk Management – experience in managing areas of major risk to an organisation
- Integrity and emotional intelligence
- Communication – excellent verbal and written communications

As the Unspecified Director Position may be appointed to a Chairperson role for the Member Services Standing Committee, the following additional experience is desired:

- Experience in member recruitment and retention strategies which enhance the member experience and ensure the sustainability of SLS at all levels.
- A understanding of development programs and targeted strategies for different membership cohorts within SLSNSW, including inclusivity approaches, programmes for juniors, youth and emerging leaders
- An understanding of the member journey through the organisation to ensure an enhanced member experience, and contemporary approaches to reward and recognition for members
- Demonstrated understanding of Child-Safe policies and frameworks

In all instances, the SLSNSW Board seeks nominees who have a strong understanding and commitment to Surf Lifesaving as a volunteer membership-based organisation and demonstrate a breadth of experience both professional and in a surf lifesaving context.

The SLSNSW Board Charter is available from Surf Life Saving NSW on request. Please email pa@surflifesaving.com.au to obtain a copy.

Candidates will be required to complete the following as part of the nominations process by the stated deadline below:

1. Submission of the attached **Nomination Form** for SLSNSW Director Positions
2. Provide a **Cover Page** supporting their claim for the position clearly addressing the outlined specific skills as stated above for each position (1 x page maximum).
3. Provide a typed copy of their **Resume**, which details their credentials and relevant experience for the position (2 page maximum) to assist voters to make a decision about their suitability for the position.
4. Completion of the **Candidate Board Skills Matrix Assessment** which can be accessed at: https://slnsw.foliogrc.com/contracts/new?contract_template=50&token=G4w651DTky1FZxkLHXk
5. Completion of a **3-minute video** claim for position answering specific questions provided by the Nominations Committee. (Note this is not a mandatory component for application however this is recommended to provide enhanced insight of your nomination for voters. Please contact Greta Simms, PA to CEO, (Email: pa@surflifesaving.com.au, Mobile: 0455 833 135) to arrange a suitable time for SLSNSW to assist with this filming, which must be completed by Monday 16th September 2024.

Candidates interested in nominating for any of the Director's positions should complete and sign the attached nomination form and lodge this with all required documentation to their Branch by 5:00 pm Friday 13th September 2024 to enable the Branch to endorse, or otherwise, prior to the lodgment deadline.

Once the Nomination Form and required documentation has been lodged at Branch, the nomination form must be forwarded to the Chief Executive Officer at SLSNSW (endorsed or otherwise) via Email to: 2024DirectorNominations@surflifesaving.com.au by **5:00 pm, Monday 16th September 2024.**

Yours sincerely



Steven Pearce AFSM
Chief Executive Officer
Surf Life Saving NSW

Nomination Form for SLSNSW Director Positions

Surf Life Saving New South Wales

2024-2025, 2025-2026 and 2026-2027 Seasons

Name:		
Address:		
Suburb:	State:	Post Code:
Email:		
Mobile Phone:	Work Phone:	
Club/s:	Branch:	

Please tick the position/s you wish to nominate for.

NOTE: As per The SLSNSW Constitution (Schedule 1, Electoral Procedure, Nominations and Notices), ALL nominees must first nominate for an Unspecified Director position and must also state if they wish to nominate for any Specified Director position available at that Election.

Directors Positions:

- I wish to nominate for a Director Position (Unspecified)
- I wish to nominate for the position of Deputy President (Specified Director)

Please note that all positions are for a 3-year term, commencing 1st November 2024 and ending November 2027.

Nominee Signature:	Date:
Branch Endorsement:	Date:

- *This form and accompanying documentation are required to be lodged with Branches by 5:00 pm Friday 13th September 2024.*
- *Following Branch endorsement or otherwise, this form and accompanying documentation are required to be forwarded by the Branch to the CEO of Surf Life Saving NSW (endorsed or otherwise) **by 5:00pm, Monday 16th September 2024.** (via Email: 2024DirectorNominations@surflifesaving.com.au)*
- *Surf Life Saving New South Wales will acknowledge receipt of all nominations received.*