



# Circular 3844

Released 12<sup>th</sup> September 2024

## Skills Maintenance (Proficiency Check) Requirements for 2024/25 Season v1.2

**Attention:** Branch Presidents, Directors of Lifesaving, Directors of Education, Club Presidents, Club Captains and Club Chief Training Officers

**Actioned by:** Surf Life Saving NSW Education and Lifesaving

**Date:** 4th September 2024

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<b>Summary</b>	All active lifesavers are required to complete a skills maintenance (proficiency check) to demonstrate competency in the lifesaving award/s they hold and in which they wish to remain current. This circular outlines the skills maintenance requirements for the 2024/25 season.
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### Introduction

The requirements in this circular detail the minimum national requirements for the SLS 2024/25 season as developed in consultation with the Lifesaving and Education Committees and ratified by the Lifesaving Committee. Additional requirements may be required by your relevant SLS state/territory centre.

The lifesaving committee previously approved a three-year cycle for skills maintenance for both the Surf Rescue Certificate and Bronze Medallion. This season the skills maintenance practical will focus on carries and drags.

### Theory Component

Members are required to complete the skills maintenance theory component online, as assessment marking and record keeping is automated and reduces the burden placed upon SLS trainers and assessors. If a member is unable to complete this component online, they should speak with their club training officer.

It is an essential requirement that all current **Bronze Medallion** or **Surf Rescue Certificate** award members complete the following:

- watch a video update

- the Sexual Harassment and Misconduct Awareness training module
- online learning branching scenario
- online radio module
- online difficult conversations module
- answer questions related to any of the above content.

It is an essential requirement that all current **Award members** complete:

- the Sexual Harassment and Misconduct Awareness course

It is an essential requirement that all **Radio Operator Certificate** holders complete the following:

- online radio module
- the Sexual Harassment and Misconduct Awareness training module

It is an essential requirement that all current **Silver Medallion Patrol Captain** award members complete:

- online learning branching scenarios

It is an essential requirement that all current **Silver Medallion Beach Management (SMBM)** award members complete:

- the Surf Risk Rating (SRR) training module

**What is a branching scenario?** A branching scenario is a more interactive form of learning online. The member will be given three scenarios which they must work through, involving rescue and first aid, where they will need to make decisions and then be presented with the consequences of that decision. They will be given choices at each step; with each response they give determining the next part of the scenario given. They are unpredictable and more engaging and can be completed many times with a different outcome. Best of all they put theory into perspective.

### Practical component

The information below outlines the practical requirements of each SLSA award for skills maintenance. Where scenarios should be used to combine components; for example, a scenario combining a tube rescue with CPR. Training resources that support SLSA awards are in the [SLSA Members Area](#) Document Library. Members are encouraged to review these prior to commencing the patrolling season.

### Gap Analysis (Appendix 1)

Appendix 1 indicates the changes in the various awards over the years to enable the necessary updates to be given to the member in the form of an in-depth proficiency. Members who have not remained proficient for any period may not be required to complete their award again and should be dealt with on a case-by-case basis with their club training officer. The guideline set by the Education Committee is that a period of five or more years would require re-completion of the award, however the experience of the individual member should always be considered.

### Aquatic Rescue Pathway Awards

#### Bronze Medallion (BM) and Surf Rescue Certificate (SRC)

1. Run-Swim-Run (timed)
  - SRC—Unaided: 100m Run-100m Swim-100m Run in 5 minutes or less
  - BM—Unaided: 200m Run-200m Swim-200m Run in 8 minutes or less
    - The run distance to be taken from waist deep water, e.g., the run is from a flag, around a marker and to waist deep water. The aquatic components are from waist deep water around two swimming buoys and back to waist deep water
    - Swim leg must be around two swimming buoys

- Reasonable adjustment may be made for surf conditions on the day.

## 2. Signals

Demonstrate knowledge of signals. The demonstration must include the following:

- Beach to water signals
- Water to beach signals

## 3. Resuscitation (CPR)

- A primary assessment (DRSAB-- ) on a live victim including the demonstration of the lateral position
- Primary assessment (DRSABCD), CPR 1 and 2 person (adult or child AND infant) on an approved manikin – to include resuscitation methods using a resuscitation mask or face shield and AED (individually issued face shields are preferred, if using masks special cleaning procedures need to be followed)
- Team CPR scenario including primary assessment (DRSABCD) – to include resuscitation methods using a resuscitation mask or face shield and AED.

## 4. Radio

Participation in a scenario involving equipment. The scenario must include at least three of the following situations and must be conducted for each candidate:

- Pre-operation checks
- Knowledge of local operating channels and uses
- Inter-patrol communications
- Rescue procedures, requests for assistance which include the four P's.

## 5. Rescue

Demonstrate a minimum of **one board rescue** of a victim. SLSA strongly encourages that this is of an unconscious victim and according to SLSA operating procedures in the current *SLSA Public Safety and Aquatic Rescue* training manual. The rescue must include the following:

- Negotiating the surf zone
- Securing the victim
- Returning to shore with the victim
- Calling for assistance

## 6. Carries and Drags

Demonstrate a minimum of three carries and drags of a victim. This should include carries and drags for both unconscious and conscious victims, according to SLSA procedures in the current *SLSA Public Safety and Aquatic Rescue* training manual. The carries and drags should include the following:

- Two-person carry (trunk and legs)
- IRB carry with or without handover depending on members qualifications
- Two-handed seat carry (recommended for non-tropical waters) OR
- Two-person drag (recommended for tropical waters)

The carry needs to demonstrate the following:

- Appropriate victim airway management (where applicable)
- Correct techniques including safe lifting and manual handling techniques
- Carrying the victim to a safe location and correct lowering of the victim

## **Silver Medallion Aquatic Rescue (SMAR)**

Proficiency is required in the prerequisites for this award to remain current. The prerequisites are:

- Complete a 400m swim in 8 minutes or less in a swimming pool of no less than 25m length

- Hold and be proficient in the SLSA Bronze Medallion [and hold the Certificate II in Public Safety (Aquatic Rescue)].

### **Gold Medallion (GM)**

1. A member must be proficient in each of the following awards:
  - Bronze Medallion
  - Advanced Resuscitation Techniques or Advanced Resuscitation Techniques [AID]
  - First Aid or First Aid [AID]
2. Pool Swim
  - The member must complete an 800m swim in under 14 minutes in a swimming pool of no less than 25m.
  - The pool swim must be completed before any other component of a Gold Medallion skills maintenance.
3. Mission Test (timed)
  - The distance will be 400m swim, 800m run, 400m board paddle, and 800m run.
  - The time will be less than 25 minutes
    - The run distance to be taken from waist-deep water, e.g., the run is from a flag, around a marker and to waist-deep water. The aquatic components are from waist-deep water around two swimming buoys and back to waist-deep water
    - Aquatic course must be around two swimming buoys.
4. Rescue
  - Demonstrate a board rescue according to SLSA operating procedures in the current SLSA Public Safety and Aquatic Rescue training manual. The victim should be 200m out to sea
  - Demonstrate a tube rescue according to SLSA operating procedures in the current SLSA Public Safety and Aquatic Rescue training manual. The victim should be 100m out to sea and the member should use swim fins during this rescue.
5. Complex Rescue Scenario (may include one of the rescues above)
  - Demonstrate a complex rescue scenario as set by the delegated assessor according to the SLSA operational procedures in the current SLSA Public Safety and Aquatic Rescue training manual
  - The rescue must assess the following events:
    - Negotiating the surf zone
    - Securing the patient/s
    - Returning to shore without losing the victim/s
    - Calling for assistance
    - Performing emergency care as required by the victim/s.

### **Emergency Care Pathway Awards**

SLSA awards involving resuscitation are to be assessed annually. Once proficiency is achieved, resuscitation in other SLSA award skills maintenance is not required to be performed again.

Please note that completion of the SLS skills maintenance for any award in the SLSA emergency care pathway is not sufficient to result in the renewal of the HLTAID unit of competency that aligns with the member's award. For example, the skills maintenance for the SLSA Resuscitation award is not sufficient to result in the renewal of a member's HLTAID009 Provide cardiopulmonary resuscitation or HLTAID015 Provide advanced resuscitation and oxygen therapy units of competency. Members should contact their SLS state/territory centre for advice on renewing their units of competency.

### **Resuscitation**

- A primary assessment (DRSAB--) on a live victim including the demonstration of the lateral position

- Primary assessment (DRSABCD), CPR 1 and 2 person (adult or child AND infant) on an approved manikin – to include resuscitation methods using a resuscitation mask or face shield and AED. (Individually issued face shields are preferred, if using masks special cleaning procedures need to be followed)
- Team CPR scenario including primary assessment (DRSABCD) – to include resuscitation methods using a resuscitation mask or face shield and AED.

### **Advanced Resuscitation Techniques**

Please note that the Advanced Resuscitation Techniques Certificate is no longer available to be made proficient this season. The below requirements are for the Advanced Resuscitation Techniques and Advanced Resuscitation Techniques [AID] awards only.

1. Resuscitation (CPR)
  - See Bronze Medallion and SRC Skills Maintenance Resuscitation (CPR) component above for requirements.  
A member is proficient in this component of the ART Skills Maintenance if they have previously completed the BM and SRC Skills Maintenance.
2. Advanced Resuscitation
  - Team CPR scenario including primary assessment (DRSABCD) – to include resuscitation methods using a resuscitation mask or face shield, AED, and oxygen supplement (oxygen cylinder connected to bag-valve-mask resuscitator on an unconscious victim).
3. Oropharyngeal Airways
  - Correct measurement and insertion of an oropharyngeal (OP) airway
  - Demonstrate an understanding of when and why an OP airway is introduced into resuscitation.
4. Bag-valve-mask resuscitator
  - Correct use of bag valve mask resuscitator

*# The deadline for the completion of the upgrade from Advanced Resuscitation Techniques (ART [AID]) - HLTAID007 to Advanced Resuscitation Techniques (ART) – HLTAID015 has been extended from July 2024 to July 2026 (unless a new training package is released prior to this date and HLTAID015 is superseded).*

### **Beach Management/ Award Member Pathway Awards**

#### **Radio Operations (RO)**

Participation in a scenario involving equipment. The scenario must include at least three of the following situations and must be conducted for each candidate:

- Pre-operation checks
- Knowledge of local operating channels and uses
- Inter-patrol communications
- Rescue procedures, requests for assistance which include the four P's.

For those who use this award as part of their operation within a SLS communications centre, additional skills maintenance requirements may be included at a local level.

#### **Powercraft Pathway Awards**

Powercraft award holders may need to demonstrate skills in a 'one off' skills maintenance check or may be deemed as proficient via demonstration of competency during normal operational activities. All members must demonstrate proficiency in the pre-requisite awards associated with these awards as follows:

- IRB Crew
  - Proficient Bronze Medallion

- Silver Medallion IRB Driver
  - Proficient Bronze Medallion
  - Proficient IRB Crew
  - Hold a current state/territory boat license (where applicable)
- RWC Operator
  - Proficient Bronze Medallion
  - Hold a current state/territory boat/PWC license (where applicable)
  - Additional state/territory pre-requisites as required.

### **IRB Crew (IRBC)**

Demonstrate effective and safe crewing practice and ability including:

- Parallel running
- Figures of eight
- Response to signals
- Negotiation of surf as required
- Demonstrate victim rescue
- Demonstrate ability to carry out a victim lift, exit, carry and lay
- Awareness of Powercraft Code of Conduct.

### **Silver Medallion IRB Driver (SMIRBD)**

Demonstrate the ability to apply safe driving practice including but not limited to:

- Parallel running
- Figures of eight
- Response to signals
- Negotiation of surf as required
- Demonstrate ability to conduct a victim rescue
- Demonstrate ability to carry out a victim lift, exit, carry and lay
- Awareness of Powercraft Code of Conduct.

### **Rescue Watercraft Operator (RWCO)**

Demonstrate the ability to apply safe driving practice including but not limited to:

- Continued application of the SLSA Powercraft Code of Conduct
- Competence in safe RWC Operator techniques including:
  - Ability to carry out an assisted launch from the beach
  - Parallel running
  - Figures of eight
  - Response to signals
  - Negotiation of surf as required
  - Demonstrate ability to conduct a victim rescue
  - Demonstrate the ability to reboard the craft from deep water
- Competence in pre- and post-operation procedures

### **Specialist powercraft awards (JRB/ORB/RIB Crew, Driver, Skipper)**

Skills maintenance for specialist groups shall be determined by the individual group and as approved by your relevant SLS state/territory centre. Skills maintenance may be assessed during normal operational activities.

### **Side-by-Side Vehicle (SSV)**

It is not a national requirement to undertake an annual SSV (ATV) proficiency. Instead, a member's driving license must be checked each year for currency. Each SLS state/territory centre can manage this process and this information can be recorded in SurfGuard.

A member who loses their driver's license (whether through cancellation or suspension) must not be driving the SSV. Provisional drivers are to display plates as required by their state legislative body.

Members must participate in an SSV Operator Induction for each new SSV make and model that they have not driven before. The SLSA *SSV Operator Induction Guide* is available in the SLS Members Area Document Library.

### **Age Managers and Age Manager Assistants**

Age Manager awards expire after 5 years and must be renewed on expiry to manage Nipper activities on the beach. Age Managers need to refer to the Members Area for the expiry date.

Age Managers and Age Manager Assistants will need to undertake an annual update to keep abreast of changes that may have occurred during the season, with each state rules differing slightly. Please refer to your local state/territory.

A member is proficient:

- If they hold a current Age Managers course (completed online)
- If they hold the current working with children check or equivalent requirement for their state/territory (where applicable dependent on age)
- If they have watched the video released this season by the National Development Chair relating to the changes which have occurred within their area. If a member is unable to complete this component online, they should speak with their Junior Activities Coordinator.

## Appendix 1 – Gap Analysis

Award	Season	Change
<b>All Resuscitation</b>  (including SRC, BM, First Aid, ART)	2009/10	<ul style="list-style-type: none"> <li>Ratio of compressions to breaths in CPR changed to 30:2</li> <li>Defibrillation awareness added</li> <li>'D' added to DRABCD, defibrillation</li> </ul>
	2011/12	<ul style="list-style-type: none"> <li>'S' added to DRSABCD, send for help</li> </ul>
	2012/13	<ul style="list-style-type: none"> <li>Treatment of anaphylaxis, using an autoinjector</li> </ul>
	2013/14	<ul style="list-style-type: none"> <li>Infant resuscitation on a manikin to be assessed in all CPR training</li> </ul>
	2014/15	<ul style="list-style-type: none"> <li>Victims airway and breathing is routinely assessed on their back – they are only rolled if necessary to clear foreign matter</li> </ul>
	2015/16	<ul style="list-style-type: none"> <li>Specified number of scenarios and 2 minutes of uninterrupted CPR on: a) an adult manikin on the floor; and b) an infant manikin on a stable surface to be assessed in all CPR training</li> </ul>
	2016/17	<ul style="list-style-type: none"> <li>Rate of CPR compressions changed to 100-120 compressions per minute</li> </ul>
<b>Advanced Resuscitation Techniques only</b>	2010/11	<ul style="list-style-type: none"> <li>Suction introduced</li> <li>SLSA awards Advanced Resuscitation Certificate and Defibrillation Certificate replaced with Advanced Resuscitation Techniques Certificate</li> </ul>
	2014/15	<ul style="list-style-type: none"> <li>Assessment of vital signs Respirations, Pulse and Temperature, completion of incident report, and 3x scenario to be assessed</li> </ul>
<b>Bronze Medallion</b>	2011/12	<ul style="list-style-type: none"> <li>IRB awareness added</li> </ul>
	2012/13	<ul style="list-style-type: none"> <li>2 new signals added <ul style="list-style-type: none"> <li>submerged patient missing (Code X); and</li> <li>all clear</li> </ul> </li> </ul>
	2013/14	<ul style="list-style-type: none"> <li>34<sup>th</sup> edition training manual released</li> <li>Theory paper added to skills maintenance assessment</li> <li><b>Revision of</b> safety while working in a beach environment; surf awareness and rip current survival principles; how oxygen is used in team resuscitation; use of whistles as communication; identifying distressed and drowning victims; surveillance methods and beach management</li> <li><b>Addition of</b> use of swim fins as a basic survival technique; information on the lymphatic system; stroke; anaphylaxis; the phonetic alphabet; 3 person walk up spinal</li> <li><b>Removal of</b> in-water rescue breathing; 5-person spinal carry</li> </ul>
	2016/17	<ul style="list-style-type: none"> <li>34<sup>th</sup> edition (revised July 2016) training manual released</li> <li>ARC (Aus Resuscitation Council) guideline changes: <ul style="list-style-type: none"> <li>Compression rate (100 – 120 compressions per minute)</li> <li>Heart attack first aid treatment (give aspirin unless anaphylaxis is a contraindication)</li> <li>Shock first aid treatment (no longer raise legs)</li> <li>Heat exhaustion first aid treatment (give electrolyte sports drink)</li> <li>External bleeding first aid treatment (no longer raise bleeding limb)</li> <li>Spinal management (removal of standing spinal and application of a cervical collar)</li> </ul> </li> </ul>
	2017/18	<ul style="list-style-type: none"> <li>October 2017 reprint of SLSA 34<sup>th</sup> edition Public Safety and Aquatic Rescue (revised July 2016)</li> <li>ARC guideline changes: <ul style="list-style-type: none"> <li>Checking resuscitation equipment (notably oxygen pipe connection, assembly, or resuscitation bag valve devices).</li> </ul> </li> </ul>



		<ul style="list-style-type: none"> <li>EpiPen administration (now 3 seconds and no massaging injection site) (9.2.7)</li> </ul>
	2018/19	<ul style="list-style-type: none"> <li>ARC guideline changes: <ul style="list-style-type: none"> <li>Severe Bleeding (prioritise management of severe bleeding over airways)</li> <li>Tourniquets (use of two)</li> <li>Haemostatic dressing (to manage severe bleeding)</li> <li>New guideline for first aid management of a diabetic emergency (9.2.9)</li> </ul> </li> </ul>
	2019/20	<ul style="list-style-type: none"> <li>PSAR 35<sup>th</sup> edition released May 2020 <ul style="list-style-type: none"> <li>Removal of oxygen therapy and oxygen aided resuscitation to the resuscitation component of the SRC / Bronze</li> <li>Spinal Management content added to Bronze</li> <li>Tourniquet training added to Bronze</li> <li>Mental health awareness training for SRC and Bronze</li> </ul> </li> <li>ARC guideline updates: <ul style="list-style-type: none"> <li>Shock (control bleeding, send for help, reassure) (9.2.3)</li> <li>Snake bites (send for help, immobilise, and apply pressure) (9.4.1)</li> <li>Hyperthermia (send for help and cool person by any means available) (9.3.4)</li> </ul> </li> </ul>
	2020/21	<ul style="list-style-type: none"> <li>ARC guideline changes: <ul style="list-style-type: none"> <li>Treatment for hyperthermia includes ice on the soles, palms, and cheeks in addition to groin and armpits. No longer on the back of the neck. (9.3.4)</li> <li>Removal of blind finger sweeps for airway management. Now reach in to seize and remove visible items directly. (4)</li> </ul> </li> </ul>
	2021/22	<ul style="list-style-type: none"> <li>ARC Guideline changes: (9.2.10) <ul style="list-style-type: none"> <li>Recommend against the routine administration of oxygen in persons with suspected heart attack and stroke who do not have signs of shock</li> <li>Oxygen should be administered to persons with an oxygen saturation of less than 92% (where a pulse oximeter is available).</li> <li>Oxygen should be given to persons with signs of blue colouration of skin, shock, decompression illness or a situation suggestion carbon monoxide poisoning (irrespective of oxygen saturation level)</li> </ul> </li> </ul>
	2022/23	<ul style="list-style-type: none"> <li>Industry Changes <ul style="list-style-type: none"> <li>A new brand of adrenaline autoinjectors are available with Anapen being reintroduced. Members should be familiar with and practice the administration of both an EpiPen and an Anapen training device</li> </ul> </li> </ul>
<b>IRB Crew &amp; Driver</b>	2007/08	<ul style="list-style-type: none"> <li>Powercraft Code of Conduct introduced</li> </ul>
	2011/12	<ul style="list-style-type: none"> <li>Extra safety protocols for IRB introduced, including safe lifting of IRB, removal of right crew foot strap and addition of 'locked in' position for crew</li> </ul>
	2015/16	<ul style="list-style-type: none"> <li>Introduction of lifejackets, personal flotation devices and surf helmets in IRB training</li> </ul>
	2024/25	<ul style="list-style-type: none"> <li>Powercraft Code of Conduct updated</li> </ul>
IRB Crew	2015/16	<ul style="list-style-type: none"> <li>Knots and lashings to be assessed</li> </ul>