

Circular 3770

Released 21 June 2023



2024 NSW Board Riding Championships Expressions of Interest (EOI) to Host

Attention: Club Presidents and Secretaries, Competition Team Managers, Branch Directors of Surf Sports, Branch Presidents, Branch CEO's/ Secretaries

Actioned by: Club Presidents, Club Secretaries and Club Carnival Organisers

Date: 21 June 2023

Contact: Belinda Cooper – Competitions & Event Staging Coordinator
Phone: 02 9471 8000
Email: bcooper@surflifesaving.com.au

| | |
|-----------------|---|
| Summary: | This document is to advise all clubs that Surf Life Saving NSW (SLSNSW) is seeking "Expressions of Interest" (EOI) from Clubs who may wish to host the 2024 NSW Board Riding Championships which is to be held on Saturday 4 May to Sunday 5 May 2024. |
| Action: | Complete and submit EOI by Friday 28 July 2023. |

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Introduction

The NSW Board Riding Championships is conducted over two days in May and attracts approximately 300 visitors to the host venue. Competition divisions include Youth, Opens and Masters (male and female). Traditionally, board riding was held as part of the March State Championships, however, to allow this discipline to grow and allow greater flexibility in venue selection, the event became a standalone State Championship in 2015.

SLNSW is seeking EOIs from Clubs who may be interested in hosting the NSW Board Riding Championships. Successful venues will be chosen from Clubs whose beach meets the venue requirements and favourable consideration will be given for EOIs with strong support from their local board riders club.

SLNSW will confirm and provide a hosting fee to the successful club. This will be confirmed in the Memorandum of Understanding (MOU).

All applications to host this event must have their Club and Branch approval prior to the closing date.

Previous Host Clubs

| Year | Club |
|------|---|
| 2015 | Avoca SLSC, Central Coast |
| 2016 | Soldiers Beach SLSC, Central Coast |
| 2017 | Birubi Point SLSC, Hunter |
| 2018 | North Narrabeen SLSC, Sydney Northern Beaches |
| 2019 | North Narrabeen SLSC, Sydney Northern Beaches |
| 2022 | Mereweather SLSC, Hunter |
| 2023 | North Avoca SLSC, Central Coast |

Venue & Event Requirements

The successful venue will be required to address the following criteria:

Please provide any supporting attachments with the EOI.

a. On Beach

Minimum accessible beach of 200m, including the following:

| Item | Description | Dimension | Additional Information |
|------|---|-----------|--|
| 1. | 1 x water area | n/a | 2 surf banks (side by side) |
| 2. | Minimum of 2 pedestrian beach access points | 2m wide | n/a |
| 3. | Minimum of 1 beach vehicle access points | 2m wide | n/a |
| 4. | A minimum of 1 x full operational IRB, driver, and crew | n/a | Suitable for laying cans and water safety |
| 5. | Tides | | Please list tide times & heights for designated competition days |

b. Back of Beach

Needs to be capable of the following infrastructure:

| Item | Description | Dimension | Additional Information |
|------|--|------------|--|
| 1. | Officials briefing / catering / refreshment area | n/a | This area should be in close proximity to each other and as close as possible to the main competition areas. This could be part of the existing clubhouse. |
| 2. | Helicopter Landing Site | 40m x 40m | Must be within a reasonable distance to the competition area. |
| 3. | First Aid area | n/a | Must have direct access to the beach. This may be part of the existing clubhouse. |
| 4. | Sufficient workforce for the duration of the event | n/a | Workforce will require minimum 5 people. First Aid personnel x2 & 1x IRB Driver + 1x Crew |
| 5. | Viewing/Judging area | 6x3m (x 2) | 1 area per bank |

c. Alternative Locations

- The proposed alternative venues should face a different direction and prevailing conditions to that of the proposed venue;
- Two alternative locations should be nominated, with one meeting similar requirements of the proposed venue;
- Include maps of the proposed alternative venues;
- Sufficient power supplies installed for all temporary infrastructure;
- Sufficient plumbing and associated hot water service located at the alternative venue.

d. Other Logistical Requirements

- Accessible to adequate emergency services including hospital and ambulance service;
- Access to medical, pharmaceutical, dental, physio and chiropractic services;
- The venue must be available to SLSNSW prior to and after the event to allow for event erection and dismantle;
- A designated car park and/or on street parking of 50 spaces;
- Provide an overview of facilities in the area including shopping centres, entertainment facilities, public transport and accommodation;

Expressions of Interest Timetable

The closing date for Clubs to express interest in hosting the 2024 NSW Board Riding Championships is **Friday 28 July 2023**.

The table below outlines the venue selection process and milestone dates.

Please note that these dates will be used as a guide and whilst SLSNSW will endeavour to achieve these milestones the dates may be subject to change due to various circumstances.

| Item | Milestone | Date |
|------|--|----------------|
| 1. | 'EOI' document released to Branches | 22 June 2023 |
| 2. | 'EOI' from potential Host Clubs & Councils due to SLSNSW | 28 July 2023 |
| 3. | SLSNSW select 'shortlist' from all EOIs received | 4 August 2023 |
| 4. | SLSNSW approve the successful venue. Unsuccessful EOIs advised | 21 August 2023 |
| 5. | SLSNSW announce the selected Host Club to membership | 22 August 2023 |

Please note that the EOI require endorsement by the Branch.

Checklist for Host Venue

Prospective Host Venue to complete checklist.

Essential Criteria

- ✓ Support from local board riders club with provision of judges and use of timing/judging systems
- ✓ Sufficient length and width of unobstructed beach with close proximity to club and facilities
- ✓ Local government support (in writing). The event application must be completed by the host Council and SLSNSW however please make enquiries with local council for provisional approval for the dates indicated.
- ✓ Sufficient workforce for the duration of the event (5x minimum)
- ✓ Available accommodation within a reasonable distance from the venue
- ✓ Public & judging viewing areas
- ✓ Proximity to a shopping complex
- ✓ A suitable alternative venue in the event of adverse sea conditions (within a reasonable distance from the proposed venue)
- ✓ A minimum of 1 operational IRB, driver, and crew suitable for laying cans and water safety
- ✓ Provide catering for the carnival
- ✓ First Aid (minimum 2 personnel with 1 personnel holding spinal management qualification as a minimum)
- ✓ ATV/4WD vehicles as required for the event
- ✓ Club and Branch endorsement
- ✓ Detailed map outlining the site layout

Desirable Criteria

- ✓ Gear storage areas
- ✓ 4 x tents
- ✓ Waste and recycling bins with regular cleaning
- ✓ Surf club facilities for Officials briefing/debrief
- ✓ Officials catering and refreshment facilities (30 Officials)
- ✓ Power supply
- ✓ Drinking water
- ✓ Nearby public or other toilet facilities

Closing Dates

Clubs interested in submitting EOI should indicate to SLSNSW that an EOI is pending by emailing Belinda Cooper, Competitions & Event Staging Coordinator: bcooper@surflifesaving.com.au

Clubs must also make contact with their Council to provide notification that a Surf Life Saving competition could be staged on the nominated dates. This is to avoid any event clashes with any other beach users/event organisers. **A formal Event Application will need to be submitted to Council by the successful Host Club.**

The EOI addressing the criteria is due to Surf Life Saving NSW by **Friday 28 July 2023**. Please note that the EOI requires endorsement by the Branch.

Draft Site Map

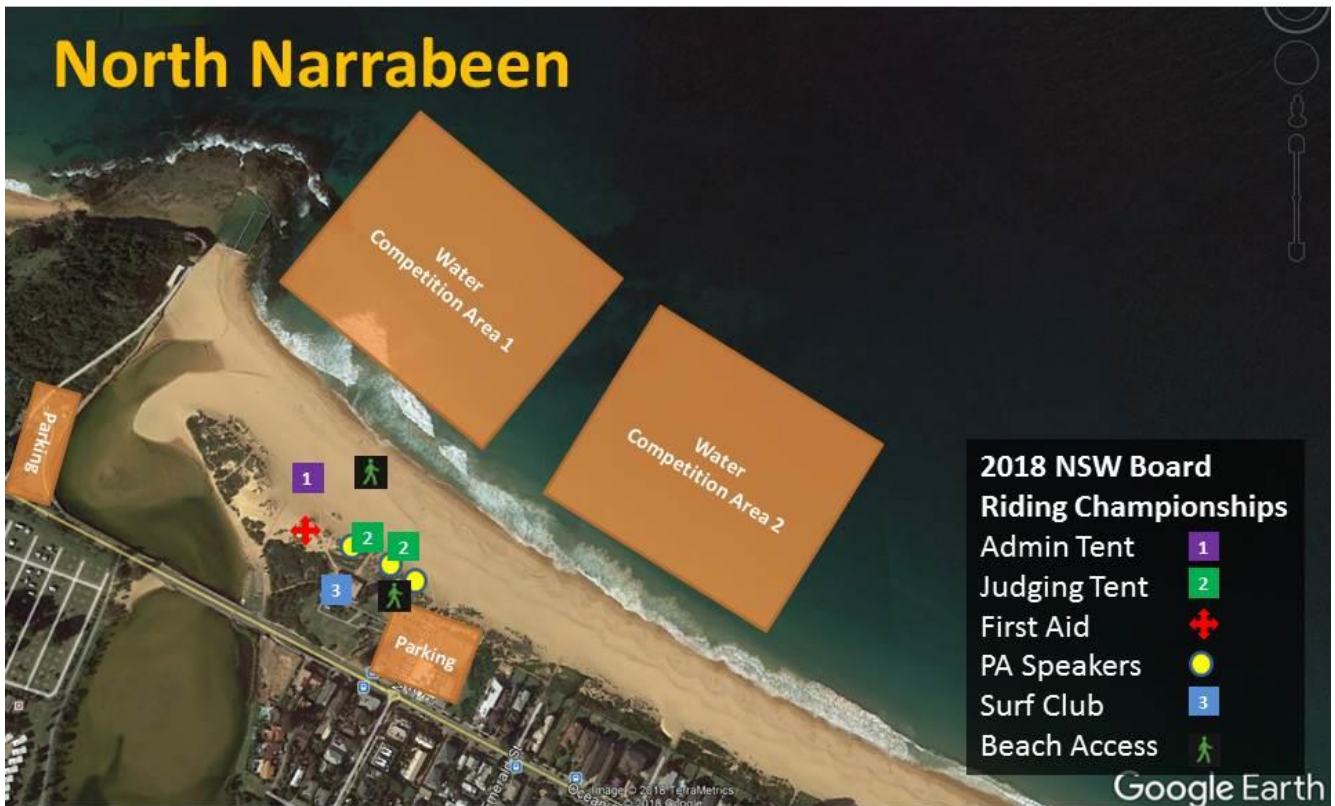
Please include a draft site map similar to the example below. The site map is not expected to be to scale however you should consider using an image from Google Maps. Please include a site map for contingency locations.

Please identify where applicable:

- Patrol location
- Admin location
- Competition areas
- Car parking
- First aid tent locations
- Judging area
- Public amenities
- Beach access

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