



Circular 3749

Released 25 November 2022



2023 NSW Lifesaving Championships – Entry Circular

Attention: Club Presidents, Club Secretaries, Club Competition Officers, Team Managers, Coaches and Competitors.

Actioned by: Persons responsible for club entries.

Date: 25 November 2022

Contact: Surf Sports
 Phone: (02) 9471 8000
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<p>Summary:</p>	<p>Outlines the requirements and procedures to enter the 2023 NSW Lifesaving Championships. Lifesaving events to be held at Freshwater SLSC.</p> <ul style="list-style-type: none"> • Friday 17 February: U14, U15 & U17 Champion Lifesaver • Saturday 18 February: U19, Open & Masters Champion Lifesaver • Sunday 19 February: Champion Patrol • Saturday 25 February: U17 & U19 First Aid • Sunday 26 February: U15 & Open First Aid
<p>Action:</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Complete and submit entries via SEMS by Wednesday 18 January 2023 at 11:00pm. <input type="checkbox"/> Online late entries close Sunday 12 February 2023 at 11.00pm (<i>late fees apply</i>). <p>NOTE: No late entries will be accepted after this date including at the Championships (excludes changes to team events)*</p> <ul style="list-style-type: none"> <input type="checkbox"/> SLSNSW will issue invoices to all Clubs after online late entries close. Do not pay until the invoice is received. <input type="checkbox"/> Complete the Team Manager Registration Form by Sunday 29 January 2023 at 11.00pm.

TABLE OF CONTENTS:

1. INTRODUCTION	3
2. ADDITIONAL RESOURCES.....	3
3. GENERAL CONTENT	3
4. NSW LIFESAVING CHAMPIONSHIP COMPETITION COMMITTEE	3
5. NSW LIFESAVING SAFETY EMERGENCY COMMITTEE.....	4
6. VOLUNTEER REQUIREMENTS	4
6.1 Officials.....	4
6.2 Patients.....	5
6.3 Powercraft.....	6
6.4 First Aid.....	6
7. ELIGIBILITY TO COMPETE.....	6
8. ENTRY FEES	6
9. ENTRIES – SEMS.....	7
10. SCHEDULED EVENTS	7
10.1 Lifesaving Events	7
11.2 Special Circumstances	8
11.3 Handlers.....	8
11. GENERAL INFORMATION	8
12.1 Championship Point Score.....	8
12.2 Results	8
12. SCRUTINEERING.....	9
13. SPONSOR RASH VESTS.....	9
14. MEDIA AND PHOTOGRAPHY.....	9
14.1 Drones	9
14.2 Photography	9
14.5 Media Statements	9
15. HEALTH & WELLBEING.....	9
16. ANTI-DOPING & MATCH FIXING	10
17. BEHAVIOUR/MISCONDUCT	10
18. PROTESTS.....	11
19. TEAM APP	11
20. NORTHERN BEACHES COUNCIL	11
21. LIFESAVING CHAMPIONSHIPS ENTRY AND PAYMENT PROCESS	12

1. INTRODUCTION

The 2023 NSW Lifesaving Championships attracts competitors from the Under 14s to 50+ age groups, providing the opportunity for surf lifesavers to unite over multiple days, showcasing one of Australia's most iconic volunteer movements, Surf Life Saving.

This year Freshwater SLSC will host the Lifesaving events from Friday 17 February – Sunday 26 February 2023. Queenscliff SLSC will host the Age, Youth, Opens, Masters and Surf Boat competitions.

This document outlines some key information relating to the 2023 NSW Lifesaving Championships. Please note that SLSNSW may issue subsequent bulletins, memos or circulars which may supersede information provided in this Circular.

2. ADDITIONAL RESOURCES

Reference is made to:

- The current [37th Edition Surf Sports Manual \(Revised August 2022\)](#)
- The proficiency competition requirements for 2022/23 Season:
 - [Circular 3734: Confirmation of Patrol Hours for Competition](#)

3. GENERAL CONTENT

Entries are to be completed online using the [Sports Events Management System \(SEMS\)](#).

- **Entries close on Wednesday 18 January 2023 at 11:00pm.**
- Online late entries close **Sunday 12 February 2023 at 11.00pm** (late fees apply).
- **No late entries will be accepted after this date including at the Championships (excludes changes to team events*).**
- SLSNSW will send invoices to all Clubs after the event. Do not pay until the invoice is received.
- Clubs are reminded to complete the [Team Manager Declaration Form](#) by **Sunday 29 January 2023 at 11.00pm**. This Team Manager Declaration Form includes Clubs logging their team manager contact details. This is to ensure all event communications such as changes to timetables, re-locations etc. can be sent via SMS and Email. Details about the Team Managers meeting format will be available soon.
- **Note: Clubs are reminded to check all entries prior to the close of late entries on Sunday 12 February 2023 for any omissions and errors.**
 - **Note: SLSNSW will only respond to calls or emails from Team Managers/Club Registrars regarding entries. SLSNSW will be reverting all calls and emails from individual members back to clubs.**

4. NSW LIFESAVING CHAMPIONSHIP COMPETITION COMMITTEE

The NSW Lifesaving Competition Committee (CC) will direct all matters relating to the actual conduct of the competition. The CC may (subject to the rules in the Surf Sports Manual [37th Edition] and event rules, any subsequent amending bulletins and this Circular) postpone, cancel and/or alter any or all Championship events, and alter the venue of the competition.

Competition Committee Chairperson	Darren Moore
SLSNSW Director of Surf Sports	Donald van Keimpema OAM
Championship Referee	Steve Haggett

Local Organising Committee Representative	Richard Haughton
Safety & Emergency Management Coordinator (SEMC)	Joel Wiseman (TBC)
SLSNSW Chief Operating Officer	Phil Ayres
SLSNSW Sport Manager	Jim Pinnington

5. NSW LIFESAVING SAFETY EMERGENCY COMMITTEE

The NSW Championships Safety Emergency Committee (SEC) will direct all matters relating to the safety of the competition.

A review of the following will be conducted at each SEC meeting:

- a) Risk Assessment of the current conditions of the beach, environmental risks and back of beach area
- b) Injury management statistics
- c) Current weather predictions
- d) Competition statistics

The SEC may consult and seek advice from appropriate officials, athletes and other personnel on local weather, surf conditions and safety issues when required. The SEC will then advise the CC.

The SEC is responsible for enacting the contingency plan for this event. The Safety Operations Manual developed for this event is to be applied by the Referee when considering and making recommendations, in consultation with relevant emergency services and lifesaving authorities.

Safety & Emergency Management Coordinator (Chair)	Joel Wiseman (TBC)
Council Representative/Lifeguard	TBC
Assistant Safety and Emergency Management Coordinators	TBC
Powercraft Coordinator	Adrian Hill
First Aid Coordinator	Australian Event Safety Services
WHS Coordinator	TBC
SLSNSW Senior Competitions Coordinator	TBC

6. VOLUNTEER REQUIREMENTS

6.1 Officials

A quota system for clubs to provide Accredited Officials based upon the number of competitors entered (not the number actually competing) is in place for the 2023 NSW Lifesaving Championships. Online late entries will be added to the total number of competitors entered to ensure that the club's obligation is satisfied.

Officials, as a minimum requirement, must have a current Core Official accreditation. The Lifesaving Championships will also accept officials who are only ARTC qualified.

Champion Lifesaver Quota

Competitors Entered	Officials Required
0 to 3	1 Official
4 to 6	2 Officials
7 to 9	3 Officials

Competitors Entered	Officials Required
10 to 12	4 Officials
13 to 15	5 Officials
16 to 18	6 Officials
19 to 21	7 Officials
21 and above	8 Officials

Champion Patrol Quota

Teams Entered	Officials Required
1 team	1 Official
2 teams	2 Officials
3-4 teams	3 Officials
5-6 teams	4 Officials

First Aid Competition Quota

Teams Entered	Officials Required
1 team	1 Official
2 teams	2 Officials
3 teams	3 Officials
4 teams	4 Officials
5-6 teams	5 Officials

If sufficient Officials are not provided according to the above quotas SLNSW reserves the right to impose a monetary penalty or request the offending club to show cause why that club should be able to compete at the Championships.

Please be aware the quota system is based on the number of competitors entered into the event, not the number of competitors starting. Clubs are reminded before entering their competitors into the entry system that they MUST meet the officials' quota.

Officials undertaking duties to meet club's quotas, who have not already been appointed, will be requested to report to the Referee at Freshwater SLSC by 7:00am each morning of competition.

[It is essential that clubs work with their officials to ensure that they \(the Officials\) understand the effect on the Championships. Please ensure the Officials communicate with SLNSW regarding non-attendance or changes to the Official's Appointments. Clubs should check that officials appointed are attending on the days that they are appointed for, as this could have a significant impact on whether athletes can compete or not.](#)

6.2 Patients.

- For Champion Lifesaver 1 Patient per Club will be required.
- For First Aid Events 1 Patient per Team will be required.
- For Champion Patrol 1 Patient per Team will be required.
- Note: Patients DO NOT replace Officials, Officials Quota must be maintained.

- Must be current financial SLS members and be Bronze or SRC proficient.

6.3 Powercraft

To ensure the safety of all competitors competing in the 2023 NSW Open Championships, a Powercraft roster will be implemented. Clubs will be identified based on the total number of entries from the 2023 Championships.

Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- **IRB Driver:** Be a current financial SLS member and be a proficient Silver Medallion IRB Driver.
- **IRB Crewperson:** Be a current financial SLS member, be a proficient IRB Crew Certificate.
- **RWC Operator:** Be a current financial SLS member and hold a proficient RWC Operator Certificate.
- **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

As the Powercraft requirements will be including entries for the 2023 event, **the Powercraft Roster will not be available until after normal entries close on Wednesday 18 January 2023.**

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel via the Powercraft Form which will be available by Friday 28 January 2023. All IRB Drivers and Crew personnel must also bring with them their current SLSNSW Powercraft licence.

Clubs that fail to meet their requirements or to attend rostered shifts at the Championships will be suspended from competition until such a time that requirements are met.

Some Clubs may also be required to bring IRB equipment to the Championships. All IRBs supplied must be registered with SLSNSW, have passed the 2022/23 Gear and Equipment Inspection process and be entered on SurfGuard.

6.4 First Aid

All first aid will be provided by SLSNSW's Australian Event Safety Services (AESS). This means there is no requirement on clubs to supply any volunteers for these roles.

7. ELIGIBILITY TO COMPETE

All entrants must meet SLSNSW award, patrol and proficiency requirements as per the 2022/23 proficiency competition requirements and any other subsequent bulletins issued.

Reference is made to the following documents which apply to this event:

- SLSA Policy 1.02 – Use of SLSA Equipment
- [Circular 3734: Confirmation of Patrol Hours for Competition](#)

Late proficiency exemptions are required to be endorsed by both Club and Branch (on letter head) before being received by SLSNSW. This can be sent to statechampionships@surflifesaving.com.au and will be forwarded to the State Director of Lifesaving for consideration. Any late proficiency exemptions should be received no later than **Sunday 12 February 2023.**

8. ENTRY FEES

Please note there are two entry fee per competitor prices for the 2023 NSW State Lifesaving Championships:

- 1) **\$59.55** (incl. GST) for all competitors

SLSNSW will issue invoices to all Clubs after online late entries close. Clubs must not pay their entry fees prior to the Championships. Payment terms are as stated on the invoice.

Entry fees are not refundable if members do not take part in these Championships, or if events or the entire Championships are cancelled.

Late Entries:

All online late entries received after the initial closing date will incur a late fee. The two price points for the 2023 NSW State Lifesaving Championships are:

- 1) \$99.25 (incl. GST) **including** the original entry of \$59.55 (i.e. \$59.55 + \$39.70 = \$99.25)

No individual late entries will be taken at the Administration Centre – Queenscliff. Late entries may be accepted at the discretion of SLSNSW e.g. a competitor must be a team member replacing another team member in a team already entered. It is suggested that Clubs still enter members if there is a chance that they will be competing and then withdraw their entry prior to the close of late entry.

Additional Events:

When additional events are entered for competitors (individual and / or team) after normal entries close, a fee of \$20.30 per event / per competitor will be charged. Note: **The competitor must be already entered into the Carnival.**

Additional individual event entries must be received no later than one hour before the start of the particular event at the Carnival Administration.

Team Substitutions:

For team events a substitution form is required (Finals only) and is required to be handed into the Carnival Administration by 8am on the day of competition. No late fee will be charged to amendments to team events if the substitute is already entered into the carnival.

9. ENTRIES – SEMS

Club entries to the 2023 NSW Lifesaving Championships must be submitted online **DIRECTLY** into SEMS: <https://sems.sls.com.au/> - Event Name: *2023 NSW Lifesaving State Championships*.

Online entries will close at **11pm on Wednesday 18 January 2023.**

Online late entries will close at 11pm on Sunday, 12 February 2023.

Please refer to the [SEMS User Guide](#) and [SEMS Club Entry Webinar](#), before and during the entry process.

10. SCHEDULED EVENTS

The following events shall be conducted in their respective age group areas in accordance with the requirements of the current edition of the SLSA Surf Sports Manual and amending Bulletins and Circulars.

10.1 Lifesaving Events

The following events shall be conducted in their respective age group areas in accordance with the requirements of the current edition of the SLSA Surf Sports Manual and amending Bulletins and Circulars.

Lifesaving Events	
Open First Aid Competition [3]	Under 19 First Aid Competition [3]
Under 17 First Aid Competition [3]	Under 15 First Aid Competition [3]
Open Patrol Competition [2]	Under 17 Patrol Competition [2]

	Open Male Champion Lifesaver [2]
	Under 19 Male Champion Lifesaver [2]
	Under 17 Male Champion Lifesaver [2]
	Under 15 Male Champion Lifesaver [2]
	Under 14 Male Champion Lifesaver [2]
	30-39yrs Male Champion Lifesaver [2]
	40-49 Male Champion Lifesaver [2]
	50yrs+ Male Champion Lifesaver [2]

	Open Female Champion Lifesaver [2]
	Under 19 Female Champion Lifesaver [2]
	Under 17 Female Champion Lifesaver [2]
	Under 15 Female Champion Lifesaver [2]
	Under 14 Female Champion Lifesaver [2]
	30-39yrs Female Champion Lifesaver [2]
	40-49 Female Champion Lifesaver [2]
	50yrs+ Female Champion Lifesaver [2]

Competitors are permitted to enter and compete in one (1) age group only.

NOTE: **First Aid Competitors** may compete in their own age category and also compete up one age group if they have placed 1st, 2nd or 3rd in their age category. I.e. This will only apply to U17 who may compete up in U19 **OR** Open, and U19 will compete up into Open category.

The above events are restricted events for the Australian Championships and entry nominations for these events shall be submitted by SLSNSW. (NSW quotas shown in brackets [] after each event).

11.2 Special Circumstances

Any competitor wishing to obtain special circumstances approval **MUST** supply documentation regarding their disability by close of entry nominations. Documentation will not be accepted during the carnival. For more information, please see Section 2.4(c) and Section 2.2.1(e) of the SLSA Surf Sports Manual 37th Edition.

Please supply Surf Sports SLSNSW with the required information and documentation statechampionships@surflifesaving.com.au

11.3 Handlers

Handlers will not be required to be entered into the SEMS system, however, they will need to pre-register with SLSNSW. More information on this process to follow. It is highly recommended that handlers are current financial members of a SLSNSW club. Those who handle for a competitor that are not financial members of a SLSNSW club will not be covered under the SLSNSW Insurance Policy. Handlers are required to wear a pink high visibility vest (or at the discretion of the referee; may wear a pink high visibility bib/jacket type garment).

11. GENERAL INFORMATION

12.1 Championship Point Score

A point score will be kept for the highest overall point score for each championship (1st to 6th) and the highest overall Country Club point score (Age and Opens only).

12.2 Results

In the case of a dead heat for positions 1st, 2nd or 3rd each competitor will receive a respective medal and the following medal allocations will apply:

- Dead heat for 1st place: Two (2) Gold and One (1) Bronze will be awarded (no Silver will be awarded)
- One competitor in 1st place, dead heat for 2nd place: One (1) Gold and two (2) Silver will be awarded (no Bronze will be awarded)
- One competitor in 1st place, one competitor in 2nd place, dead heat for 3rd place
 - One (1) Gold, one (1) Silver and two (2) Bronze will be awarded

- Dead heat for 1st place and dead heat for 2nd place: Two (2) Gold and two (2) Bronze will be awarded (no Silver will be awarded)

12. SCRUTINEERING

Whilst it is encouraged that Members and clubs have their craft and equipment inspected regularly by an accredited scrutineer/s, all surf craft carrying manufacturers compliance decals and/or a SLSA endorsed sticker should guarantee the craft meets SLSA standards and therefore, does not require a Scrutineering Sticker.

Random scrutineering of craft and equipment will take place throughout the duration of the carnival. No craft or equipment is exempt from random scrutineering as deemed appropriate by scrutineers. Finalists may be required to have their craft scrutineered prior to racing in event finals. Scrutineering will be available for all members at no cost however members should expect to experience significant delays.

13. SPONSOR RASH VESTS

All competitors entered into the 2023 NSW State Championships will be issued an official high visibility pink competition lycra vest. It is a requirement for all competitors to wear the supplied Lycra vest in competition at the 2023 NSW State Championships. See SSM (12.1, d, xviii).

Clubs must ensure that competitors wear the approved lycra vest in competition, no other branded vests may be worn. Competitors may be requested to wear the approved lycra vest as part of medal presentations.

14. MEDIA AND PHOTOGRAPHY

14.1 Drones

For the safety of competitors, officials and spectators SLSNSW prohibits the use of drones or Unmanned Aerial Vehicles (UAV) at these Championships by members and/or public. SLSNSW and its telecast production contractors will be operating UAV's for both surveillance and capturing of event footage.

14.2 Photography

As a condition of entry, all competitors agree to have photos and video taken during the Championships used for promotional material by SLSNSW.

SLSNSW will not be issuing media/photography accreditation to team members or Clubs. Professional photographers will be attending and material will be available via social media and to Clubs on request. Clubs are welcome to take photographs from outside the competition area.

Go Pro's may only be used within the competition area on approved fittings and fixtures as set out in relevant SLSA bulletins.

14.5 Media Statements

No competitor, team manager, official or spokesperson for a club shall make media statements which could bring the State Championships, its sponsors, or officials into controversy or disrepute. Such statements will be a breach of policy and could potentially result in sanctions against members involved. Please note that statements to the media regarding the State Championships will be made by authorised spokespeople.

15. HEALTH & WELLBEING

SLSNSW will run this event in accordance with NSW Government and NSW Health guidelines, which are subject to change.

SLNSW reserves the right to alter event competitor eligibility & attendance and spectator & official attendance should any Public Health Orders in force during the event place limits on the number of attendees and/or the vaccination status of attendees.

The welfare of all competitors is of paramount importance and athletes or their parent / guardian in the case of underage competitors should seek advice prior to the competition from a qualified professional for any health concerns if required.

Any competitor or official who suffers illness or injury prior to or at the 2023 State Championships **MUST** seek medical clearance before resuming their normal activities which includes training and competition.

In addition, SLNSW may, at its sole discretion, require a competitor and/or official to be assessed for physical and/or psychological fitness to participate in the competition. This ensures the safety and wellbeing of the athlete concerned and fellow competitors while also ensuring all parties and Surf Life Saving NSW are not placed at risk.

16. ANTI-DOPING & MATCH FIXING

It is strongly recommended that all Team Managers complete both the [Sport Integrity Australia](#) Level 1 Anti-Doping and Match Fixing e-learning courses. Both of these courses are free of charge and provide an opportunity to develop a knowledge and understanding of anti-doping and match fixing in sport. Moving forward, SLNSW strongly believe this is a great addition to the structure of any touring team and/or squad and is vital for elite competition and athlete development.

SLNSW fully supports the new SLSA Anti-Doping and Match Fixing policies (SLSA Members Area > Library > Governance > SLSA > Policy 5.1.1 & 5.02). Following the completion of each course, a completion certificate/email must be forwarded to Surf Sports surfsports@surflifesaving.com.au. SLNSW have organised with SLSA to have these courses uploaded on to SurfGuard as an award. Once completed, the courses do not have to be completed again, unless there is an update in information from the organisations. If anyone has previously completed either course, proof must be sent through to Surf Sports in order to be recognised.

For further information regarding the courses please contact Surf Sports, on (02) 9471 8000 or surfsports@surflifesaving.com.au

17. BEHAVIOUR/MISCONDUCT

Any misconduct while at the Championships will not be tolerated. This includes the days leading into competition and any official social activities following the conclusion of the Championship. Offending members risk disciplinary action against both themselves and their Clubs.

Parents or supporters, particularly those appointed as Officials, are not allowed to assist competitors during the competition. Any breach of this policy may result in the disqualification of an athlete from the remainder of the competition and is at the discretion of the Referee.

Parents or supporters must also understand that they are role models for young athletes. Clubs should make sure that parents and supporters understand that abuse of officials, other competitors or clubs will not be tolerated. Team Managers and Club Presidents should ensure that their parents and supporters understand their role at this competition and that expected standards of behaviour are clearly explained.

Please refer to 37th Surf Sports Manual sections 2.27 SLSA Code of Behaviour and 2.28 Abuse/Inappropriate Behaviour and the Policy 6.05 – Member Protection Policy (available online at Members Area > Library > Governance > Policy > SLSA > Policy 6.05).

18. PROTESTS

All protests shall be lodged with the appropriate Liaison Officer in each Area in accordance with the procedures set down in the current edition of the SLSA Surf Sports Manual and any subsequent bulletins and shall identify the specific sections/clauses in the Competition Manual and or event rules upon which the protest is based.

Protest Forms are available from the Liaison Officer. An “Appeals Fee” of \$110.00 must accompany all documentation when the process is officially submitted to the Appeals Committee for adjudication.

19. TEAM APP

Important Information and updates will be communicated by TeamApp.

TeamApp will be used in the lead up to and throughout the Competition as a platform to communicate information, documentation and updates including timetable changes to Team Managers and Competitors.

It is highly recommended that everyone planning to attend any event download TeamApp when entries are submitted. If you cannot download the App onto a phone or tablet, you may also access TeamApp in a web browser on any computer.

To register for these event updates please follow the below instructions:

1. Download the “TeamApp” application from the App Store or Google Play.
2. Log in / Sign up to receive live event notifications.
3. Once logged in search **“2023 NSW State Championships”**.
4. Click the “Become a member of this TeamApp” icon at the top of the screen then select the appropriate group you wish to receive notifications from.

By joining the event and turning on your mobile app notifications, you will receive notifications and email updates as they are posted, ensuring you never miss any important information.

PLEASE NOTE: It is an individual’s/Club’s obligation (SSM 2.17) to ensure they listen for announcements and marshalling. Not receiving a TeamApp update is not an excuse for missing events.

20. NORTHERN BEACHES COUNCIL

Northern Beaches Council is thrilled to welcome the NSW Surf Life Saving State Championships to Queenscliff in 2023.

The Northern Beaches offers an array of ocean beaches, coastal rock pools, a 36km coastal walkway, five aquatic reserves brimming with sea life, national surfing reserves at Manly-Freshwater and Narrabeen, and so much more.

With an unlimited list of things to see, do, eat, drink and buy, you’re going to want to stay for a few days! Choose from 5-star hotels, holiday apartments, B&Bs or camping.

While you are here, enjoy delicious food and drinks and outdoor adventures. If you need a steer in the right direction, head to our online visitor information centre, Hello Manly at hellomanly.com.au

21. LIFESAVING CHAMPIONSHIPS ENTRY AND PAYMENT PROCESS

