



NEW SOUTH  
WALES



AUSTRALIAN LIFESAVING  
**ACADEMY**  
NEW SOUTH WALES



## HLTAID008 - Manage first aid services and resources

### Course Description

This unit describes the skills and knowledge required to establish, maintain and facilitate the provision of appropriate first aid in the workplace.

The unit applies to workers in nominated occupational first aid or management roles.

### Course Content

- State/Federal legislation documentation
- Legal responsibilities and duty of care
- Occupational First Aider responsibilities
- First aid rooms and kits requirements
- Safety hazards
- Maintaining workplace first aid records
- Work health and safety requirements in the provision of first aid
- Priorities of management in first aid
- Procedures for dealing with major and minor accidents in the workplace
- Safe storage and handling of medication in the workplace

### Entry Requirements

Participants must be a minimum of 15 years of age on the date of final assessment. Participants must hold the following units of competency:

- HLTAID003 Provide first aid

### Duration

The duration of the course is approximately 8 hours.

\*Additional training days can be incorporated to include HLTAID003 Provide First Aid (including HLTAID001 Provide Cardiopulmonary Resuscitation,) HLTAID006 Provide Advanced First Aid and HLTAID007 Provide Advanced Resuscitation if required.

### Delivery options

The following delivery options are available for this course:

- **Face-to-face training** – 1 days of face to face training (8 hours)

### Assessment

This course is assessed through demonstration, presentation and application of all elements of competency in the workplace. Participants will be required to complete activities that may include role-plays, oral and written questioning, practical demonstrations and performing scenarios.



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RTO ID: 90394



## Accreditation

Upon successful completion of the course, participants will receive a nationally recognised statement of attainment for the following unit of competency:

- HLTAID008 - Manage first aid services and resources

## Validity

Three (3) years from date of course.

## Course Fee

- **Please contact an Academy Business Officer (02) 9471 8000**

\*Onsite training is available throughout NSW and the ACT for a minimum of 6 participants. Group discounts may apply.



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